

**Project Proposal Form**

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| Name of Project |  |
| Country |  |
| Contact details of project  co-ordinator and institution responsible (if applicable)  Name  Address  Phone (landline and mobile)  Email |  |
| Registered Organisation  Registration number  Name of Government Body  Registration is under |  |
| Trustees of organisation (please indicate if any of these trustees are trustees of other organisations and give the name of the other organisations) |  |
| Does your organisation have 2 years of accounts? If so, please send to La Vida. If not, please explain why. |  |
| Timeline on Project |  |
| Amount of funds required |  |
| Breakdown of budget |  |
| Brief Summary of project |  |
| Number of people involved and their roles |  |
| How many people it will the project potentially help? Potential benefits |  |
| Key Risks |  |
| Estimate of future sustainability and further impact |  |
| Current funding sources for Project if any |  |
| Method of transferring funds |  |
| Other information required | Photo ID of project leaders  Full project proposal |